**Leonardo Rafferty**   
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***OBJECTIVE***

To obtain a position to maximize my work-study opportunity in the field of Computer Information Science, practice all skills mastered, and to also lean new-ones for furthering my career.

***SKILLS***

Superior attention to detail; leadership capabilities; excellent analytical skills; thrives in a fast-paced and demanding environment; good follow-up skills; ability to multi-task; trouble shooting abilities; proficiency in Windows OS, Linux, AppleSofware, junior entry programming skills; excellent working knowledge of Excel, Word, Power Point, Outlook and Access; strong communications skill; bilingual English-Spanish.

***EXPERIENCE***

**Best Buy Co., Inc**. - Sales supervisor November, 2006 - Present Plantation, FL   
Currently responsible for the management of 19 coworkers. During employment, have constantly exceeded goal for annual revenues of 22 million per year averages, and have assisted upper management to operate and control store’s budgets, training and mentoring roles. These goals are achieve by promoting the brand name, and in several activities such as coaching and training of personnel to ensure achievement of sales goals. In daily basis, contribute to the enforcement for the correct use of store’s systems, process, and procedures to ensure profitability margins. While fulfilling the role of a manager on duty, the main responsibilities are to ensure 100% customer satisfaction, manage inventory supply chain, and oversee store’s general operations. Implement strategic plans to drive employee engagement and retention rates as well loss prevention ratios.

**Home Depot, Inc.** - General Assistant Manager February, 1999 - November, 2006 Sunrise, Fl

In charged of hiring, training, and development of new and current employees. Store’s employee base 50+. Ensure customers received excellent service in the safest environment possible. Encourage employees to maintain a high degree of moral and enthusiasms to keep a low turnover ratio. Provided valuable input for hiring demands, loss prevention, sales analysis, accounting expenses, employee reviews, payroll, and merchandising decisions. Contributed to the achievement of company’s annual goals to ensure the protection of the shareholder’s financial interest through effective and efficient controlled processes. Drive continuous improvement by conducting independent, objective, business studies and partnering with customers to deliver smart business solutions. Trained future management candidates for the company by offering diverse business experiences and by providing a rigorous learning curriculum.

***EDUCATION***

Broward College - Computer Information Science Aug 23, 2010 - Present Davie, Fl

***REFERENCES***

Available upon request